

**WELCOME TO THE 9<sup>th</sup> Annual HARVEST MOON FALL FESTIVAL  
ARE YOU READY FOR ANOTHER GREAT YEAR! LET THE FUN BEGIN!**

Setup begins on Friday October 1<sup>st</sup> - 1 pm until 7 pm

Saturday October 2<sup>nd</sup> setup – 7 am – 8:00 am – MUST BE READY BY 8:30 AM

Take down Saturday 5 pm (no earlier)

Each vendor must provide their **OWN TABLE, CHAIR and CANOPY**, if applicable, **ELECTRICAL CORDS and STRIP**.

**NEW this year--** Gnome Scavenger Hunt. Vendors who would like to donate a prize for the scavenger hunts, go to the Stage in the Event Center and see Valora. Those vendors will be given a Gnome to hide at your booth. When the Gnome is found, give the winner the Gnome to take to the Stage for a prize of their choice.

**VENDORS - BIG BARN - Check in at the SOUTHSIDE DOOR (Kerri, Valora, Julie)**

- A parking pass will be issued to you at check in. You **MUST** have this to enter on Saturday and park in the designated parking area east of the Big Barn
- **Do not drive into the barn.** Once your vehicle is unloaded, park your vehicle in the designated parking area (**Friday - southside of building; day of event east side of the barn.**)
- If you requested ELECTRIC on your form, your space will be located on the outer walls
- If you want to bring a floor covering to put down in your spot that is fine. Make sure no one can trip as you will be liable.

**EVENTS CENTER Check in at the STAGE southside door (Julie)**

- (Baked Sale, Food, CSC, Face painting, Caricatures, Henna Tattoos, Wine...)

**EVENTS - Check in at the Stage in the Event Center southside door (Jessica)**

- located outside and in the arena (maze, goat roping, wagon rides, donkey, archery, farmers market, lacrosse, inflatables, jail time...)

**4H BUILDING - CONTESTS - Check in at the 4H building (Chrystal)**

- Pie, Chili, Salsa, Cake Walk, 4H food

**FOOD VENDORS - Check in at the Event Center - Stage (Heather)**

- TNT BBQ, Just Love and Holey Moley Donuts are assigned to same location as last year.

If you have baked goods or food items, they **MUST** be sealed. If you have “tasting” items, you must keep them always covered and serve to the customer.

Make sure to bring your own “change” as there will be no place to obtain.

Viaero will have internet service for those using credit card machines.

There will be breakfast available for everyone. Hay Springs PANCAKE FEED, DC Kids Breakfast Burritos, Lattes Just Love

If you have any questions, please feel free to email me (Julie) at [lawrenceadventures@yahoo.com](mailto:lawrenceadventures@yahoo.com) or call 308-629-8224 cell: 308-487-3562 home

**HOTEL - block of rooms at the Holiday Inn (discounted rate)**

The Holiday Inn in Chadron has a block of 10 rooms reserved at a discounted rate if anyone is interested.

Vendors need to **call 308-747-2223** and when given the option of **pushing 1 for reservations** or staying on the line, instruct them to **stay on the line**. That will send them to the front desk of the Chadron hotel, rather than the corporate line. They need to **mention the Harvest Moon block** when making the reservation to get the discount. **Reservations must be made by Sept. 24** to get the discount.

Hope this is helpful for those traveling!

**THANK YOU to each of you for joining Harvest Moon!  
GOOD LUCK and ENJOY!**