

2024 HARVEST MOON FALL FESTIVAL VENDOR SETUP INFORMATION

SETUP BEGINS - Friday 10/4/24 1:00 PM until 7 pm. CHECK IN at the south doors of Event Center. Saturday 10/5/24 *. 7:00 AM *. MUST be ready by 8:30 AM

Vendors located in the BIG BARN will park OUTSIDE, unload and go park. NO DRIVING INTO THE BIG BARN as this will cause DUST!

Day of the event, please park your vehicles in the empty lot east of the big barn.

INSIDE VENDORS access Big Barn on the EAST or SOUTH doors--enter through the east gate of the Fairgrounds. Please unload your car and immediately remove vehicle allowing others to unload.

OUTSIDE FOOD VENDORS access the Food Court through the west entrance of the Fairgrounds, travel to the end of buildings, turn left and the left on access road behind buildings. There will be NO DRIVING in the FOOD COURT during Harvest Moon after 8:30 am until 5:00 pm. NO DRIVING or PARKING in the front area of fairgrounds where activities are being held. Those with large trailers need to be parked by Friday so others can have access (Just Love Coffee, The Burger Pit, Kingdom Grillers).

FOOD VENDOR CONTACT: Heather 308-760-6734 ARENA EVENTS: Jessica 308-763-8247
OUTSIDE/INSIDE VENDORS: Kerri 308-665-5478 Julie 308-629-8224

Airlink will be landing at approximately 11:00 AM (west side by mud bogging pit) – leaving at approximately 2:00 pm. Times are based on weather and calls!

ELECTRICAL for inside vendors are located against the north and south walls. Electrical is assigned based on request per application. **Vendors MUST bring their own electrical cords.**

NO OPEN FOOD products allowed in the BIG BARN unless it is completely sealed. If there are “tester items” for selling purposes, these must be covered and uncovered when tasting. These rules are set forth by the HEALTH and SAFETY Department.

EVERY VENDOR MUST PROVIDE THEIR OWN:
TABLES * CHAIRS * CANOPY (great for displaying items)
A THROW RUG IS A GREAT ACCENT & COVER FROM THE DIRT.

Must have your own change * wireless available for those using credit cards.

Good luck and enjoy another great year of HARVEST MOON!

If you have any questions, please feel free to call or text Julie. (308) 629-8224

BE KIND TO ALL VENDORS. DO NOT PACK UP EARLY (sold out, bored, want to leave...)
IT IS NOT FAIR TO ANYONE. PICK UP TIME IS 5:00 PM. THANKS!