

## WELCOME TO THE 10<sup>th</sup> CELEBRATION OF THE HARVEST MOON FALL FESTIVAL

- Setup begins on **Friday September 30th - 1 pm until 7 pm.**
- **Check in at the tables located at the EVENT CENTER (southwest)**
- **Saturday October 1st setup – 7 am – 8:30 am – MUST BE READY BY 8:30 AM**
- Take down Saturday 5 pm (no earlier). **All trash must be removed.**

Each vendor must provide their **OWN TABLE, CHAIR and CANOPY**, if applicable, **ELECTRICAL CORDS and STRIP.**

**SCAVENGER HUNT**—Find the Orange Pumpkin. Vendors who would like to donate a prize for the scavenger hunt, go to Check-In in the Event Center Saturday morning. Those vendors will be given a **Little Orange Pumpkin** to hide at your booth. When the Pumpkin is found, give the winner the Pumpkin and direct them to the Stage for a prize of their choice.

### **ALL PARTICIPANTS WILL CHECK IN AT THE EVENT CENTER SOUTH/WEST DOOR**

- **Do not drive into the barn.** Once your vehicle is unloaded, park your vehicle in the designated parking area (**Friday - southside of building; day of event east side of the barn**). **DO NOT park any vehicles behind the Big Barn as this is the FOOD COURT.**
- If you requested ELECTRIC on your form, your space will be located on the outer walls
- If you want to bring a floor covering to put down in your spot that is fine. Make sure no one can trip as you will be liable.

### **4H BUILDING – HEALTH FAIR**

Setup Friday 9 am until completed

### **FOOD VENDORS – YOU WILL BE DIRECTED TO YOUR LOCATION BEHIND THE GRANDSTANDS OR AREA ASSIGNED.**

If you have baked goods or food items, they **MUST** be sealed. If you have “tasting” items, you must keep them always covered and serve to the customer.

Make sure to bring your own “change” as there will be no place to obtain.

Viaero will have internet service for those using credit card machines.

There will be breakfast available for everyone. Hay Springs PANCAKE FEED, DC Kids Breakfast Burritos, Lattes Just Love

If you have any questions, please feel free to email me (Julie) at [lawrenceadventures@yahoo.com](mailto:lawrenceadventures@yahoo.com) or call 308-629-8224 cell: 308-487-3562 home

### **HOTEL - block of rooms at the Best Western (discounted rate)**

The Best Western in Chadron has a block of 10 rooms reserved at a discounted rate if anyone is interested. **Vendors need to mention Harvest Moon when they call to make the reservation. Rate is \$72 per night plus taxes for a total of \$81 per night. The number to call to make reservations with the block is 308-432-3305.** Hope this is helpful for those traveling!

**THANK YOU to each of you for joining Harvest Moon! GOOD LUCK and ENJOY!**